

10 March 2020

Hello, SWSB London students and emergency contacts,

We wanted to check in again regarding coronavirus (COVID-19). We have a dedicated section of our website that is being updated with FAQs and information from GO: <http://go.susqu.edu/?go=covid19> .

Weekend Travel - UPDATE

We take student health and safety very seriously, so please know that we are working closely with our partners, insurance providers, and international health and safety organizations, to stay on top of this situation. At this point, we are balancing the need for caution with the understanding that we have much more to learn about the virus and its prevalence.

Because of this, you cannot travel outside of the UK for the time-being. Any UK travel is by approval only.

I recognize this may feel frustrating as long weekends may be ahead and you may have already planned travel. Quarantines and increased health screenings have already been announced for travelers returning to the UK. It is important for you to be able to complete the academic components of your program including the internship placement.

For weekend travel within the UK, please submit the forms to Dr. Pomykalski and go.report@susqu.edu at least 2 days in advance for review and, if granted, approval.

Program Completion

We understand that you, and your family, may have differing thoughts regarding how you would like to proceed with the semester. We will support your decision to return home.

Students can choose to return home from their GO program at any time. At this point in the semester, you have been there long enough to have fulfilled the GO requirement itself.

However, *you must first discuss this possibility directly with Dr. Pomykalski.* This is especially important so that he can assist you in remote course completion, from home. If you do decide to return home, you must work with him on appropriate steps for departure and inform GO of your decision. We can assist you for the appropriate steps to reschedule your flight home for an earlier date.

Reminders

We have included the following information in previous messages but wanted to include them again:

- EXERCISE INCREASED CAUTION as this is a quickly-changing situation
- If you do travel: BE PREPARED for possible delays – bring extra glasses/contacts, medicine, phone chargers, and clothing in case you get delayed on your travels or encounter possible delays.
- PRACTICE safe hygiene
 - WASH your hands frequently, use an alcohol-based HAND SANITIZER.
 - Cough/sneeze into your sleeve or a tissue, dispose of used tissues appropriately.
 - Clean surfaces with disinfectants regularly.
 - Avoid close contact with people who show flu-like symptoms.

- If you have flu symptoms (fever, cough, difficulty breathing), to contact local health authorities via phone and wait for information while self-quarantine. Please also contact your on-site director via phone.

While most of our communications lately have been in regards to coronavirus, I did want to also remind you of general safety at this time. Please travel together, remain vigilant of your surroundings and limit your use of alcohol. Additional reminders:

- Be aware of your surroundings
- Keep a low profile
- Pay attention to local news reports
- Stay alert (especially in locations frequented by tourists)
- Know the emergency numbers
- Know the location and emergency numbers for the US embassy
- Remember topics reviewed during Health and Safety:
 - Situational Awareness
 - Avoid wearing items identifying you as an American, college student, etc.
 - Risk reduction techniques and skills
- [Review country information](#) for your location
- Enroll in the US [Smart Traveler Enrollment Program](#)

We understand that these are uncertain times. We continue to monitor the situation in all countries where we have students and we will continue to communicate frequently with you.

If you have any questions or concerns, please let us know.

Best,

Molly Roe

Ariana Stuhl

Scott Manning